

Date: 08-01-26

QCS/2025/209

Subject: Quarter-4 Fee Reminder

Dear Parents,

We hope this message finds you well. We would like to reiterate an important reminder regarding the fee payment policy for the last quarter.

**Key Points:**

- **Last Quarter Fee Structure:** As per school policy, the complete last quarter fee must be paid in full. The monthly fee payment facility will **not be applicable** for this quarter.
- **Payment Deadline:** The fee must be submitted by **10th January** to avoid incurring any late charges.
- **Late Fee Policy:** Any payment made after the due date will levy a late fee of **Rs. 20** per day.
- **Accounts Department Availability:** Our Accounts Department is open on all working days to assist you with fee-related queries and payments.

Should you have any questions or require further clarification, please feel free to contact our Accounts Department during working hours (9:00 am – 4:00 pm).

Regards



Ms. Sandhya Kumaria

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**Mode of Payments**

1. **Payment by Cheques:** The cheques should be made in the name of **Queen's Carmel School**.
2. **Credit card/Debit Card Payment.**
3. **Payment by RTGS / Through Net Banking:** Kindly note the following banking details

Account Name	-	Queen's Carmel School
Bank Name	-	Union Bank of India
Account No	-	542902010015159
IFS Code	-	FSC: UBIN0910571
Branch	-	Jagat Farm, Greater Noida

4. **Payment through UPI Applications.**



Simply scan this QR (Quick Response) code from the Paytm/Gpay/Bhim/Amazon/Pay/I mobile any UPI App etc. and click on 'Proceed to pay'.

**Also, Note-**

- Cheque dishonor charges @Rs.500/- per cheque with a late fee (if any) will be levied and the same will be accepted only in cash.
- The fee for the quarter is to be deposited by the 10th of the month in which it becomes due. If the 10th of the month, happens to be a holiday then the payment must be done by the 9th of the month. In case, the fee is not deposited by the due date, the fee will be collected with late fee @Rs. 20/- per day from the 11th of the month, till the end of the month.

**Note-**

- If payment is done, kindly share the screenshot on [accounts@myqcs.in](mailto:accounts@myqcs.in), for reconciliation.